**Expression of Interest Form**

# TRAINING DELIVERY AND EVALUATION 6N3326

**Name:**

**Address:**

**Email Address:**

**Phone Number:**

**Highest Level of Education Attained:**

**Tutor Subject Areas Willing to Teach:**

**Please attach a copy of your CV to this form and return before Wednesday 5th September to:**

**Dolores McSharry**

**Community Education Facilitator**

**Galway and Roscommon Education & Training Board**

**Lanesboro Street**

**Roscommon Town**

**F42 NA72**

[**dolores.mcsharry@gretb.ie**](mailto:dolores.mcsharry@gretb.ie)

# TRAINING DELIVERY AND EVALUATION 6N3326

**Course Information**

This ‘New’ Train the Trainer course is designed to equip you with the skills and knowledge to run, manage and deliver effective training programmes.

# Who is this Training Delivery and Evaluation Course for?

Training Delivery and Evaluation is a course for anyone who wants to gain a **professional qualification** in training skills. If you would like to become a professional trainer or train others as part of your job, this course is for you.

# What is covered in this Training Delivery and Evaluation Course?

* Theories of Adult Learning
* The role of the Trainer
* Training needs and programme design
* Preparing for training delivery
* Delivery and ongoing assessment of the training event

Participants have the option of continuing their professional qualification to gain an **Advanced Certificate in Training and Development** (6S3327) To complete this award participant must complete a second module: **Training Needs Identification and Design (6N3325). GRETB are offering the first module only.**

Assessment:

This course is assessed through completion of a Project 40%, Skills Demonstration 40% and a Learner Journal 20%. Therefore, there is a high level of commitment essential to complete the requirements of the course.

# Course Details

**Venue**:

Monksland Further Education Centre, Monksland Business Park, Monksland, Athlone, Co. Roscommon, N37 VX52

**Duration:**

10 weeks

**Time:**

Wednesdays 10am – 1pm

**Dates:**

1. 19th September 2018
2. 26th September 2018
3. 3rd October 2018
4. 10th October 2018
5. 17th October 2018
6. 24th October 2018
7. 7th November 2018
8. 14th November 2018
9. 21st November 2018
10. 28th November 2018

\*Please note there will be no class on the 31st October 2018.

Places on this course are limited. Completion of this course does not guarantee a tutor position with GRETB. Vacancies for tutor positions will be advertised by the HR Department in the local media and on [www.gretb.ie](http://www.gretb.ie).